

I/121656/2021

Date : 18/02/2021



**Government of West Bengal
Housing Department
(A & E Branch)
A-Block, 1st Floor, New Secretariat Buildings,
1, K.S.Roy Road, Kolkata - 700 001.**

NOTIFICATION

Allotment of accommodation in Rental Housing Estates (RHE) to the employees of the Govt. of W.B. as per entitlement and allotment of Public Rental Housing Estates (PRHE) to the general public are dealt by the Housing Department through Competent Authorities notified by the Department and the Estate Directorate respectively, both the offices located at the 1st floor of New Secretariat Buildings, 1, K.S.Roy Road, Kolkata-700 001.

Though information regarding waiting-list of applications and allotment status is published on official website of the Department, intending applicants visit these offices to pursue their pending applications and further for public information and redressal of grievances about services in these Housing Estates.

Now after careful consideration of need to extend assistance to the public/applicants visiting this Department for the purpose of above mentioned services and redress their grievances in best possible manner, competent authority of Housing Department has already setup a **Help Desk in the Housing Department** located at the 1st floor of New Secretariat Buildings, 1, K.S.Roy Road, Kolkata-700 001 with a view to help the common people and facilitate redressal of their grievances as per entitlement and norms of public services.

The said Help Desk will be attended by employees from the Housing Department and the Estate Directorate during office hours. The Estate Manager, Estate Directorate and the Officer on Special Duty, Housing Department, will be in charge of the day to day affairs of the Help Desk related to the concerned offices under overall supervision and monitoring of **Shri Dipankar Sinha, IAS, Additional Secretary, Housing Department first floor New Secretariat Building Kolkata-1** Besides, said Additional Secretary will be available for personal hearing to the applicant/public in general every day from **12.00 noon onward on all working days** except holidays.

Sd/-
(ONKAR SINGH MEENA)
SECRETARY

I/121656/2021

Copy forwarded for information to the :-

1. Shri Dipankar Sinha, IAS, Additional Secretary, Housing Department.
2. Engineer-in-Chief, Housing Department.
3. Commissioner (D.A.), Housing Department.
4. Joint Secretary (S.B), Housing Department.
5. Joint Secretary (N.B), Housing Department.
6. Chief Engineer, Housing Directorate.
7. Financial Advisor, Housing Department.
8. Estate Manager, Estate Directorate.
9. Officer on Special Duty, Housing Department.

sd/-

Deputy Secretary**Copy forwarded for information to the :-**

1. O.S.D. to Hon'ble MOS(I.C), Housing Department.
2. Sr.P.S. to the Chief Secretary to the Govt. of W.B.
3. Sr.P.S. to the Addl. Chief Secretary, Home & Hill Affairs Department.
4. P.S. to the Secretary, Housing Department.
- ✓ 5. Website of the Housing Department.

**Deputy Secretary**